

## **SPECIAL MEETING OF HEALTHIER STRATEGIC GROUP 29 MAY 2009 – ELGIN TOWN HALL**

### **PRESENT**

Councillor Lee Bell, Moray Council (Chair)  
Roy Anderson, Community Planning Officer, Moray Council  
Elaine Brown, NHS Grampian  
John Campbell, Drug and Alcohol  
Mark Holloway, HM Prison, Inverness  
Andy Jamieson, Anti-Social Behaviour Co-ordinator, Moray Council  
Angela Keegan, Day Services Manager, East, Moray Council  
Hugh Mackie, Grampian Police  
Jane Mackie, Lead System Manager, Moray Council  
Bridget Mustard, Corporate Policy Unit Manager, Moray Council  
Mike Perera, NHS  
Sandy Riddell, Director of Community Services, Moray Council  
Councillor John Sharp, Moray Council  
Iain Terry, Housing Programmes Manager

### **APOLOGIES**

Apologies were received from David Abernethy, Barbara Bruce, Andrew Fowlie and Councillor McKay

### **1. KEY ACTIONS**

The Chair welcomed everyone to the special meeting to agree the key actions for each of the local outcomes. He then asked Bridget to explain the format for the day.

Bridget explained that the purpose of the meeting was to agree no more than 3 key actions for each local outcome delegated to the theme group. For each key action she will ask for a nominated lead officer who will have to complete template to identify SMART targets, quarterly milestones and resource implications. The information will be reported back to the special meeting of the Community Planning Board on 10 June.

During discussion it may be that additional members onto the group will be identified. At the end of the discussion, the group will be asked to consider membership changes if any are required to deliver against the outcomes.

Finally Roy will discuss the operational matters to assist the theme groups to identify ways to manage cross-cutting issues and to raise awareness of activities across the partnerships.

After discussion the following key actions for each local outcome was agreed:-

<b>An increased number of people in Moray will be active in improving their own health</b>				
NO6 LO11	Key Action 1	Achieve and maintain a healthy weight	Tracey Gervaise	NHS
	Key Action 2	Reduce the impact of tobacco on Moray population	Tracey Gervaise	NHS
	Key Action 3	Aid to reduce impact of long term conditions on the population	Tracey Gervaise	NHS
<b>An increased number of elderly and vulnerable people will be able to sustain an independent quality of life</b>				
NO6 LO12	Key Action 1	Improve support to carers	Jane Mackie	MHSCP
	Key Action 2	Expand preventative and anticipatory care	Jane Mackie	MHSCP
	Key Action 3	Improving Pathways	Andrew Fowlie	NHS
	Key Action 4	Adult support and protection	Sharon Milton	GP
<b>The impact of alcohol and substance misuse in Moray will reduce</b>				
NO6 LO13	Key Action 1	Implementation of substance misuse strategy	John Campbell	TMC
	Key Action 2	Redesign local substance misuse services	John Campbell	TMC
	Key Action 3	Evaluate clinical/social outcomes for service users	John Campbell	TMC
<b>There will be a reduction in alcohol related offending in Moray</b>				
NO9 LO 17	Key Action 1		John Carney	TMC

NO = National Outcome; LO = Local Outcome; GP = Grampian Police; MC = Moray College; MHSCP – Moray Health and Social Care Partnership; TMC = The Moray Council

There were no additional resource requirements arising from these key actions.

## **2. MEMBERSHIP**

At the end of the discussion, Bridget re-capped any potential changes in membership to ensure that all parties with an interest in delivering the outcomes were available to attend the meeting.

It was agreed to have additional representatives as follows:-

Core

- Eileen Bush, MVSO

Additional

- Mark Holloway, Inverness Prison Service
- Donald Duncan, Director of Educational Services
- Sharon Milton, Grampian Police

Specialist

- Health Improvement Officer

**3. OPERATING PROTOCOLS**

Roy then discussed the following suggestions for ensuring better awareness of the work across the partnership:-

- Opportunity should also be given for Groups to comment on strategies and plans.
- The major corporate strategies and plans of the partners should be submitted to all Strategic Groups for consideration to ensure that they reflect agreed partner commitments. Strategies and plans should also highlight areas where there is potential for partnership working. Opportunity should also be given for Groups to comment on these strategies and plans at a draft stage in order that the potential impact on their own strategies can be taken into account.
- Each Theme Group should be presented with relevant parts of strategies and plans from other Theme Groups, which contribute to addressing their priorities. This should ensure that all relevant cross-cutting issues are picked up in relation to the key actions being implemented.
- The evidence base of information available to all Theme Groups should be used effectively by them in carrying out and monitoring key actions in the Local Delivery Action Plans. All Groups should be held clearly accountable for any evidence documented in strategies, plans and reports to ensure the accuracy of such documents for scrutiny purposes.
- Operational Groups under each theme should be realigned, as required, to ensure that they reflect the agreed key actions to be addressed within each Local Delivery Action Plan.
- A summary of Theme Group meeting reports should be circulated to Community Planning Board partners to invite their input in advance of meetings taking place. This should ensure that cross-cutting issues are fully addressed at meetings.

- The action note from Theme Group meetings should be circulated to Board members to keep them informed of developments affecting them and any implications of such developments.
- All Theme Groups should be made aware of issues highlighted in Government strategic documents, which are of relevance to their priorities and outcomes.
- The Community Planning E-Bulletin should be further developed and all stakeholders should be encouraged to contribute news and information to it on a regular basis.